



## SCHOOL BUS SERVICE

Cornerstone Christian School has two bus services that run between Ashhurst and CCS and Feilding and CCS.

If you would like to use the CCS Bus Service, please complete the Bus Service registration form on the back of this sheet and return it to the school office.

For a student to be eligible to use the bus service, there are three criteria that students must meet in order to qualify for school transport assistance. They are:

1. The student must attend their closest state or state-integrated school.
2. The student must live more than a certain distance from the school:
  - Years 1-8: At least 3.2 km
  - Years 9-13: At least 4.8 km
3. There must be no suitable public transport options.

### SCHOOL BUS SERVICE GUIDELINES

Before school:

- Students are to meet the bus at the designated bus departure location at least 5 minutes before the departure time.

After school:

- Students are to meet the CCS staff member in charge of the bus service straight after school by the 'Kindness Bench' next to A block, to tick their names off the list each day and wait until the group have gathered BEFORE walking together to meet the school buses heading to Ashhurst and Feilding in the Mihaere Drive carpark Bus Parking Zone, next to the grass verge.
- All students will head to the buses at 3.10pm. The buses cannot wait for any students who do not get themselves to the meeting point on time.
- There are bus monitors who will help younger students and assist the staff member in charge, to make sure that other students are doing what they should to keep everyone safe.
- If a student has a sports practice on a certain day each week and does not need to catch the bus home, or a one-off event means they do not need the bus, please communicate these details to the school office by 2.30pm, or at the start of the sports season.
- Students who are not approved registered users of the bus service are not eligible or allowed to use the bus service to go home with a friend or attend events in an area the bus is travelling to.

## STUDENT BEHAVIOUR EXPECTATIONS WHEN USING THE SCHOOL BUS SERVICE

Be on time - at least 5 minutes before the bus leaves the meeting location in the morning and no later than 3.10pm at the Kindness bench after school. The buses will not wait for you if you are late.

- All students MUST tick their name off in the afternoons on the Bus Attendance sheets
- No eating or drinking on the school bus
- All students must remain seated - no turning around on your knees while on the bus
- No bags or other items in the aisles
- Laptops must remain in school bags during the bus trip - this is particularly important in case of any emergency braking
- Keep volume on the bus to a pleasant level - no shouting
- Respect the teacher in charge, the bus monitors and the bus driver at all times

---

### STUDENT SCHOOL BUS SERVICE REGISTRATION OF USE

Student name/s: .....  
.....  
.....

Address: .....

Parent/Caregiver name/s: .....

Parent/Caregiver ph no/s: .....

Bus service: ..... (Ashhurst or Feilding)

Days of use: .....

I/We agree to the expectations and guidelines for using the CCS School Bus system.

Name: ..... Signature: .....  
(Parent/Caregiver) Date: .....

Name: ..... Signature: .....  
(Student) Date: .....

Name: ..... Signature: .....  
(Student) Date: .....

Name: ..... Signature: .....  
(Student) Date: .....

**If any of these details change, please notify the school office ASAP**